

COVID-19 Policy

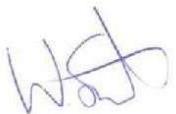
SGE are committed to providing as safe a working environment for all as possible throughout the prolonged period that COVID-19 is expected to be an issue. We will continue to maintain all reasonable measures to protect both ourselves and others from infection.

All employees and subcontractors should:

- Not come to work if they feel unwell. If appropriate, arrange for a COVID-19 test and remain isolated until the results are clear.
- Inform SGE operations management and return home if they begin to feel unwell whilst at work. If appropriate, arrange for a COVID-19 test and remain isolated until the results are clear.
- Wipe down common touch surfaces with sanitiser before and after each task.
- Wear disposable gloves and discard and replace regularly.
- Maintain regular handwashing (or hand sanitising where this is not possible).
- Maintain the minimum social distancing wherever possible.
- On sites accessible to the general public, place barriers to keep everyone at least 2m away. Leave site if you feel your safety is being compromised at any time.
- Cough or sneeze in the bend of their elbow or use a disposable single-use tissue and then discard it immediately in a safe manner.
- Wear an appropriate face mask if the social distancing requirements cannot be maintained.
- Follow local instructions for accessing sites, including any requirements for temperature checks.
- Allow only the minimum number of people at any location to maintain a safe working environment.
- Not share tools if possible, and clean equipment / tools that may have been handled and / or come into contact with objects / materials that may have been contaminated during works.
- Work from home wherever possible.
- Hold meetings remotely where possible.
- We should not be asked to sign for deliveries – leave them for 72 hours before handling.

We will provide masks, gloves, wipes and sanitiser for all – please contact the office before you run out for replacement stock.

Signed:



William Silverstone
(Managing Director)